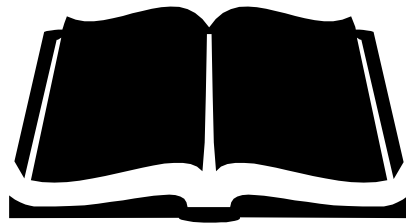


biec

BIBLE INSTITUTE
EASTERN CAPE

Interdenominational Theological College

Prospectus 2009



BIBLE INSTITUTE EASTERN CAPE

*The Institute is registered with the Department of Education as a private higher education institution
under the Higher Education Act, 1997. Registration Certificate No. 2001/HE08/002*

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MESSAGE FROM THE PRINCIPAL

The dawning of the new South Africa in 1994 dramatically and irrevocably changed the political and social landscape of this rainbow nation. From that time the Church in South Africa has realised more fully that ministry must be more contextual – more relevant to the special circumstances, peoples, challenges and crises in Africa.

The Bible Institute Eastern Cape understands that God's hand has been on South Africa preventing a civil war and now positioning it to be a major role-player in Africa and the rest of the world. Clearly this country's destiny is not just to struggle to survive at the southern end of Africa. It is rather to help shape and develop this vast and tumultuous continent. The Church's role in this venture is to penetrate the fabric of Africa's various societies with the leaven of the Gospel of Jesus Christ through equipped evangelists, pastors, other Christian leaders, and a godly, missionary-minded Church.

South Africa's destiny has led the Institute into visionary and dynamic goal setting and planning. This in turn requires a special calibre of board, faculty, administration staff and learners – people with faith, courage, vision and endurance. Such people God has brought, and we believe will continue to bring, to the Institute. The destiny of our country and its churches also calls for a great body of Christians around the world to support our calling to help turn the tide in this beleaguered continent. It challenges us to renew our confidence in the Gospel of our Lord Jesus Christ, to train people to proclaim it in Africa with new passion, love, sacrifice and dedication, and to teach and disciple the Christians and the growing number of converts in Africa into the image of Christ.

The Institute must also face the challenge of preparing men and women for 'tent-making' after graduating and for equipping their congregations for community development and creating small businesses for the jobless. These aspects of training will receive a higher profile in the coming years. Please pray that God will find and send us an expert in the theology of development so that our training can be more holistic.

It is Africa's time to produce giants in the faith to fight back the forces of poverty, hopelessness, conflict and destruction. God specializes in transforming the despised of the world into instruments of power and wonder. We must plead with Him to do so in Africa. We believe He has already begun and the Institute wants to be increasingly part of further empowering this movement.

HISTORY AND BACKGROUND

The Bible Institute Eastern Cape was founded in 1984. Prior to this it had been for four years a part-time extension work of the Bible Institute of South Africa. In 1995 a part-time, one-year certificate course was prepared, primarily for pastors of the African Initiated Churches, and launched in satellite branches in the Nelson Mandela Metropole (Port Elizabeth and the surrounding areas). In 1996 the Institute expanded its training to include a three-year, full-time DipTh programme.

In 2000 an agreement was signed with the University of Fort Hare (UFH). Under this agreement learners who successfully complete the Diploma in Theology programme may enrol at BIEC for the third-year of the BTh of UFH; and on completion the BTh is awarded by UFH. The Institute's four years of training is thus geared to providing a thorough and effective training for the Pastoral Ministry and Mission as well as a Bachelor's Degree in Theology awarded by UFH.

Teaching staff are experienced ministers drawn from South Africa and other countries. The Board, Faculty and Students are truly interdenominational, with Anglicans, Baptists, Congregationalists, Methodists, Presbyterians, Pentecostals and Charismatics, among others, being represented. Many of the students are from African Initiated Churches. There is a strong sense of unity in purpose as the Faculty shares the same conviction about the Word of God and the Gospel of Christ crucified, while the cultural and ecclesiastical diversity at the Institute results in a wonderfully rich reflection of God's worldwide church.

MISSION AND VISION

We long to see churches where true disciples of Christ are formed, Gospel ministries exercised, and whose members' witness and lives spiritually and socially transform their surrounding communities, especially in disadvantaged areas marked by poverty and joblessness. Such churches need leaders who are adequately grounded in the knowledge of God through His Word, the Bible, who demonstrate a character that honours God, and who have the relevant skills for God-directed Gospel ministry. BIEC aims to train in partnership with local churches such leaders for our multi-racial country and the rest of Africa: pastors, missionaries, evangelists, and community workers for church-based Christian ministry.

ACCREDITATION

The Bible Institute Eastern Cape is registered with the Department of Education as a Private Higher Education Institution for offering the Certificate in Christian Ministry and the Diploma in Theology programmes.

DOCTRINAL STATEMENT

- We believe that the Bible is the Word and revelation of God. We therefore accept the trustworthiness of its historical records, the authority of its teachings, and the truth of all Christ's utterances contained in it.
- We believe in one God, eternally existing in three persons, Father, Son and Holy Spirit.
- We believe in Jesus Christ the only begotten Son of God, who was conceived by the Holy Spirit, born of the Virgin Mary, and is therefore true God and true Man.
- We believe that our Lord Jesus Christ died for our sins according to the Scriptures, voluntarily bearing our guilt and suffering as our Substitute; and that all who believe in Him are now justified by His Blood, and shall be saved from the wrath of God through Him (Romans 5:9).
- We believe in His corporeal resurrection and ascension into Heaven, and in His present life there as our Priest and Advocate.
- We believe that man was created in the image of God, that he sinned and thereby incurred not only physical death, but also that spiritual death, which is

separation from God, and that in consequence of “the Fall” all human beings are born with a sinful nature.

- We believe therefore in the universality and heinousness of sin, and in the necessity of being saved by grace and that sonship with God is attained only by regeneration through the Holy Spirit and faith in Jesus Christ.
- We believe in the personality and Godhead of the Holy Spirit who came down upon earth on the day of Pentecost, and in His offices to convict the world in respect of sin and of righteousness and of judgment, and to indwell believers as their Teacher, Sanctifier and Comforter.
- We believe in the great commission which our Lord has given to His Church to evangelise the world, and that this evangelisation is the great mission of the Church.
- We believe in “that blessed hope”, the personal return of our Lord and Saviour Jesus Christ.
- We believe in the bodily resurrection of the just and the unjust; the judgment of the living and the dead; the everlasting blessedness of the saved; and the everlasting punishment of the lost.

GOVERNANCE

The Institute is registered as a Section 21 Company and Section 18a Company governed by a Board of Directors. The Board is comprised of dedicated and mature Christian people, who by virtue of their experience and expertise in various fields and different evangelical churches, are able to guide the Principal, Faculty and Administration. The Board’s role is also to ensure that the theological integrity and adherence to the founding charter of the Institute are maintained.

Board of Governors/Directors:

Mr T C Bulbring (*BA BD(Hons)*)

Mr A E Coxhill (*AMCST BSc (Chem Eng)*)

Dr B Erasmus (*MBChB FCRdiagSA*)

Prof H L T Jeffery (*PrTechEng NTD DipData MDipTech(Ind Eng), HonSAIMechE, Professor Emeritus (NMMU)*)

Dr R P Kraus (*MBChB*)

Rev V E Light (*BSc TTHD DipTh BDHons*)

Rev Dr P Stoltz (*HdipTh HonsBTh MTh MATH PhD*)

FACULTY

Principal: Rev Dr Paul Stoltz (*HDipTh HonsBTh MTh MA(Th) PhD*)

Full-time:

Mr Jamie Read (*BA(Hons) BA(Theol) MA(Theol)*)

Rev Stanley Armes (*BA MDiv*)

Part-time lecturers :

Rev Trevor Anderson (*BA LTh*)
Mrs Donna Armes (*BScN RN MA(Counselling)*)
Mrs Anne Coxhill (*DipTh*)
Rev Ernie du Plooy (*DipTh*)
Mr Jeffrey Haschick (*BA(Hons) Med*)
Rev Mac Hayward (*LTh BTh BA(Hons) BMin MA PhD*)
Rev Michael Higgs (*BA BD BA(Hons) Med*)
Rev Ayanda Jacobs (*DipTh, BTh*)
Mr Siphwiwo Kiti (*CertTh DipTh*)
Rev Kenny Lloyd (*LTh BA BA(Hons)(Theol)*)
Ms Laura Murray (*BA(Hons)*)
Rev Andrew Pearce (*LMin MA(Theol)*)
Pastor Charles Rogers (*BTh*)
Rev Phindile Sijaku (*DipTh*)
Rev Stanley Timuri (*BTh*)

ADMINISTRATIVE STAFF

Administrator/bursar:	Mr. Kenneth Jeanes (<i>FIAC CertTh</i>)
Registrar:	Rev Ayanda Jacobs (<i>DipTh BTh</i>)
Receptionist:	Ms Yolisa Manyati (<i>CertTh DipTh</i>)
Librarian:	Ms Nontobeko Bacela (<i>CertTh</i>)

EDUCATIONAL PHILOSOPHY

ACADEMICS

BIEC aims to offer a sound and challenging academic programme, and motivates learners to meet high academic standards. Though the training is academically rigorous, it is not divorced from daily Christian living, the needs of the churches, and the needs and realities of South Africa and the rest of the world. The Institute is committed to teaching the Bible as God's Word and understanding it on the basis of hermeneutically sound principles of interpretation. The Institute is unashamedly evangelical, but as an interdenominational institution it exposes its students to views right across the theological spectrum.

CHARACTER DEVELOPMENT

In addition to promoting deep theological reflection and understanding, learners are helped to develop mature Christian virtues. Central to the whole programme is the fostering of an intimate relationship with the triune God, and a balanced, consistent and exemplary spiritual life. There is a special emphasis on developing biblical attitudes for relating to other Christians in an interdenominational, multi-racial and multi-cultural environment. The Institute is thus striving to produce spiritual leaders who are qualified to lead by example in the new South Africa.

SKILLS TRAINING

An important aspect of the training at the Institute is the development of a variety of skills. The learners are taught to study, understand, and apply the Scriptures. They are

also trained to analyse and evaluate devotional and scholarly theological literature. The skills needed to be able to preach, teach, evangelise, counsel, pastor, lead small groups, and perform missionary work, are all developed. Learners also gain skills for compassionate ministries, for example community development, and ministry to HIV/Aids sufferers and their carers. The programme of training at the Institute is thus not only theoretical, but also very practical. The programme also includes experiential/practical learning: at the Institute, in church placements, and during two annual four-day missions.

PROGRAMMES

The Institute offers full-time and part-time courses, but **no** correspondence courses. The *Foundation Course in Christian Life & Ministry* is offered part-time at satellite branches to people who cannot study full-time but wish to gain some theological training. The curricula for the certificate, diploma and bachelor programmes are divided into four main areas of study or disciplines:

- **Biblical Studies**
- **Theological Studies**
- **Pastoral Studies**
- **Christian Heritage Studies** (this covers both Church History and Mission).

The full-time programmes involve compulsory sessions Tuesday to Friday during some or all the mornings from 08.00-13.10 and one or two afternoons per week. Lecture and seminar periods are 50 minutes long. Each day's programme includes a tea-time and a chapel service or group prayer meetings. The Institute follows the semester system: there are two semesters per year and all courses are semester courses. The academic year starts in the second week of February and ends at the end of the third week in November. There is a mid-year vacation of about three weeks and a shorter vacation in April and September.

The following are the programmes on offer:

<i>Foundation Course in Christian Life & Ministry</i>	One year part-time. This programme is not accredited with SAQA.
<i>Certificate in Christian Ministry</i>	One year full-time/two years part-time. This programme is accredited and registered as a higher education programme.
<i>Diploma in Theology (DipTh)</i>	Two years full-time. This programme is accredited and registered as a higher education programme.
<i>Bachelor of Theology (BTh)</i>	Four years full-time. (Made up of the following programmes: <i>Certificate in Christian Ministry</i> or equivalent, the <i>Diploma in Theology</i> or equivalent, and the third-year of the University of Fort Hare's <i>Bachelor of Theology Degree</i> ; UFH awards the BTh for these four years of study).

Assumptions of learning for the Certificate, Diploma and Bachelor programmes

Learners who register for any of these three programmes of the Bible Institute Eastern Cape must be able to:

- reasonably articulate their ideas in English, which is the medium of instruction and assessment at the Institute;
- reasonably communicate both orally (dialogue, listen and respond) and in writing (written assignments, tests and examinations);
- read with understanding, and have a reasonable ability to identify and summarize the aims and objectives and arguments of the authors of the required reading.

Entrance Requirements for the programmes

- A thirst to know God better and to serve Him more effectively are the only entrance requirements for the *Foundation Course in Christian Life and Ministry*.
- A credible and stable Christian testimony, a sense of call to Christian ministry (normally confirmed by the local church), and ministry involvement in a local church are essential requirements for entrance to ALL the other programmes.
- Normally the entrance requirement for the *Certificate in Christian Ministry* programme is Grade 12 or its equivalent (see below). The entrance requirements for those doing this programme part-time also includes the *Foundation Course in Christian Life and Ministry* or its equivalent.
- Normally the entrance requirement for the *Diploma in Theology* programme is the *Certificate in Christian Ministry* or equivalent (see below).
- The entrance requirements for the third-year *Bachelor of Theology* programme are the *Certificate in Christian Ministry* or equivalent and the *Diploma in Theology* or equivalent.
- Learners without a Grade 12 but of mature age (twenty-three years or older) and with various life experiences can be accepted. This will be dependent upon an interview, evidence of suitable life experiences and sufficient potential and ability, and a clear understanding of and commitment to the aims and philosophy of the Institute. Learners who obtain entrance in this manner will be placed on Academic Probation for the first semester and the Rules for Academic Probation will apply.

CURRICULA

FOUNDATION COURSE IN CHRISTIAN LIFE AND MINISTRY

The modules in this course are not accredited on the National Qualifications Framework (NQF). The modules are:

- Introduction to and Survey of the Bible
- The Book of Genesis

- The Letter to the Ephesians/Romans
- Disciples of Jesus
- Evangelism
- The Letter to the Hebrews
- Preaching
- Christian Leadership/Survey of Christian Doctrines

CERTIFICATE IN CHRISTIAN MINISTRY

120 credit points; NQF Level 5 (c); five (5) disciplines totaling seventeen (17) courses/modules. All modules are compulsory. Credit point values are in the square brackets.

Biblical Studies:	BS 111/121	Life of Christ (Parts A & B)	[12/12]
	BS 112	New Testament Survey	[12]
	BS 113	Old Testament Survey	[12]
	BS 122	Introduction to Biblical Interpretation & Preaching	[7]
Pastoral Studies:	PS 111/121	Spirituality (Parts A and B)	[8/8]
	PS 112	Introduction to Christian Leadership	[8]
Theological Studies:	TS 121	Doctrine of Scripture & God	[12]
Christian Heritage Studies:	CH 121	Biblical Basis of Mission	[8]
	CH 100	Practical Mission (1a)	[3]
General	CS 111/121	Computer Skills (Parts A & B)	[3/3]
	PE 111/121	Practical English (Parts A & B)	[4/4]
	LS 111/121	Library Science (Parts A & B)	[2/2]

DIPLOMA IN THEOLOGY

240 credit points; NQF Level 5 (d)

YEAR ONE OF THE DIPLOMA: 120 credits; four (4) disciplines totaling fourteen (14) modules. All modules are compulsory. Credit point values are in the square brackets.

Biblical Studies:	BS 211	Principles of Interpretation I	[9]
	BS 212	OT Historical Books	[9]
	BS 222	Pauline Literature & Exegesis of Key Passages	[9]
Pastoral Studies:	PS 211	Pastoral Ministry 1	[9]
	PS 212	Counselling I	[9]
	PS 221	Preaching I (& Leading Worship)	[9]
	PS 220	Pastoral Ministry Practice (1a)	[6]
Theological Studies:	TS 211	Doctrine of the Holy Spirit; and doctrine of spirit creatures	[9]
	TS 221	Doctrines of Christ and Salvation	[9]
	TS 222	Doctrines of the Church and Last Things	[9]
Christian Heritage Studies:	CH 222	Church History Survey	[9]
	CH 211	Urban Evangelism and Mission	[9]
	CH 221	Theology of Mission; and Brief Introduction to Islam	[9]
	CH 200	Practical Mission (1b)	[6]

YEAR TWO OF THE DIPLOMA: 120 credit points; ten (10) modules; twelve (12) credit points per module. Three (3) core Biblical Studies papers are compulsory, as are

PS 310, PS 320 and CH 300. The combined credit value for PS 310 and PS 320 is 12. One further BS course is chosen, together with two core courses from another discipline, together with any two other courses.

Biblical Studies:	CORE	BS 311	Principles of Interpretation II
	CORE	BS 312	Pentateuch
	CORE	BS 321	Gospel and Letters of John
	ELECTIVE	BS 313	OT Wisdom Literature
	ELECTIVE	BS 323	OT Prophetic Literature
	ELECTIVE	BS 314	Hebrews, I & II Peter
	ELECTIVE	BS 322	Romans & Galatians
	ELECTIVE	BS 324	Book of Revelation
	ELECTIVE	BS 315	Greek (Part A)
	ELECTIVE	BS 325	Greek (Part B)
Pastoral Studies:	CORE	PS 310/320	Pastoral Ministry Practice (1b & 1c)
	CORE	PS 311	Preaching II
	CORE	PS 321	Christian Education
	ELECTIVE	PS 312	Counselling II
	ELECTIVE	PS 313	Youth Ministry
	ELECTIVE	PS 322	Worship and Liturgy
	ELECTIVE	PS 323	Church Growth
	ELECTIVE	PS 324	Counselling III
Theological Studies:	CORE	TS 311	Biblical and Systematic Theology
	CORE	TS 321	Issues over which Christians differ
	ELECTIVE	TS 312	Contemporary Theologies
	ELECTIVE	TS 322	Ethics
Christian Heritage Studies:	CORE	CH 300	Practical Mission (Ic)
	CORE	CH 311	The Church in African Culture
	CORE	CH 321	Community Development: Theology and Practice
	ELECTIVE	CH 312	African Church History
	ELECTIVE	CH 313	World Religions and Philosophies
	ELECTIVE	CH 314	Theology of Islam
	ELECTIVE	CH 322	Reformation: Lessons for Africa
	ELECTIVE	CH 323	Islam in the Modern World

Third-year of the UFH's BACHELOR OF THEOLOGY DEGREE

128 credit points. NQF level 6. Eight (8) courses/modules.

TPT 211	Pastoral Care and Counselling in the African Context
TET 311	Morality in Christianity and Africa: Creative Encounter
TCH 311	Revivals, Revolutions and Missions
TNT 312	New Testament and Africa
TPT 221	Mission and Evangelism in the African Context
TCH 321	Modern Christian History
TST 321	Empowerment by Hope (Eschatology)
TNT 321	New Testament and Social Identity

COURSE DESCRIPTIONS

Department of Biblical Studies

BS 111 / BS 121 ***Life of Christ (Parts A & B)***

The course uses a detailed study of Matthew's Gospel (also interacting with material from the other Gospels) to provide a foundation for a wide range of biblical, theological and pastoral issues.

BS 113 ***Old Testament Survey***

This course aims to ensure a broad understanding of the content of the Old Testament and the intertestamental period, especially the main events of OT biblical history and their theological interpretation as recorded by the biblical writers.

BS 112 ***New Testament Survey***

Gives background to the composition of the New Testament, including the formation of the Canon. Surveys the content of each book of the New Testament.

BS 122 ***Introduction to Biblical Interpretation & Preaching***

This course introduces learners through inductive study to (i) the need for and identification of principles of biblical interpretation, and (ii) the need for sermon construction.

BS 211 ***Principles of Interpretation I***

This course builds on and deepens the study on principles of interpretation begun in the introductory course (BS122) with a more in-depth application of grammatical, semantic, syntactical and background study.

BS 212 ***Old Testament Historical Books***

A study of the OT historical books, developing further understanding of historical background and context, acquiring interpretive tools for correct application of OT narratives, and developing a coherent OT doctrine of God consistent with the rest of Scripture.

BS 222 ***Pauline Literature and Exegesis of Key Passages***

A survey of Paul's epistles, building on the basic overview of BS113, in order to look more deeply at key theological themes and exegesis of key passages.

BS 311 ***Principles of Interpretation II***

In this course learners are exposed to, interact with and evaluate different theories of biblical interpretation encountered in the study of theology, for example, critical theories of the origins of the Old and New Testaments and various non-evangelical hermeneutics.

BS 312 ***The Pentateuch***

A detailed study of the background, content, characteristics, structure and message of the Pentateuch.

BS 321 ***Gospel and Letters of John***

Introduction to Johannine literature and exegesis of key passages in the Gospel and Letters.

BS 322 ***Romans and Galatians***

Introduction to Romans and Galatians and exegesis of key passages.

BS 314 **Hebrews, and Peter**
Introduction to Hebrews and the General Epistles and exegesis of key passages.

BS 313 **OT Wisdom Literature**
Introduction to this genre of OT writing, including survey of key theological themes and exegesis of key passages.

BS 323 **OT Prophetic Literature**
Introduction to this genre of OT writing, including survey of key theological themes and exegesis of key passages.

BS 324 **Book of Revelation**
Introduction to and exegesis of key passages in the book of Revelation.

BS 315 / BS 325 **Greek (Parts A and B)**
Aimed at those who wish to study further in the field of New Testament, these courses involves the learning of vocabulary and grammatical principles, and being able to read a few chapters of the NT in the original language.

Department of Pastoral Studies

PS 111/121 **Spirituality (Parts A and B)**
The course has an “objective” element: a survey of different traditions of spirituality, and also examples of great revivals in history. The “subjective” aspect allows the learner to deepen his or her own personal walk with God through study and practice of classic devotional methods and spiritual disciplines.

PS 112 **Introduction to Christian Leadership**
This course introduces the learners to the ministry of the local church pastor/leader. It is based on the shepherding analogy and covers feeding, leading, caring, protecting and reproducing.

PS 211 **Pastoral Ministry I**
A course designed to facilitate the spiritual growth of the Christian leader and their children joined to a study of the person, life and ministry of the pastor. The Course includes practical instruction on the running of church meetings, reading of simple financial statements, etc.

PS 212 **Counselling I**
This course provides general skills necessary for good counseling in specific problem areas through practice in simulated counselling situations.

PS 221 **Preaching I (and leading worship)**
Theology, technique and practice in sermon preparation and delivery, and an introduction to the subject of corporate worship including different styles and traditions of worship leading.

PS 220/310/320 **Pastoral Ministry Practice**
Learners gain experience in preaching, counseling, leading small groups, pastoral care, and administration in the setting of the local church; these ministry experiences are reflected on and evaluated.

PS 311 ***Preaching II***
This course provides further opportunity to develop effective technique and to practice preparing and preaching different types of sermons. Expository preaching receives special emphasis.

PS 321 ***Christian Education***
A study of the activities within the local church which promote the goals of Christian discipleship. This course gives leaders the motivation and skills to discern the gifts of others and empower them for ministry.

PS 312 ***Counselling II***
A more in-depth study of counseling theory, and acquisition of further practical skills.

PS 313 ***Youth Ministry***
How to develop evangelistic and pastoral ministry to South African youth today. The course covers ministry to preschoolers, primary-schoolers, high-schoolers and young adults (including students).

PS 322 ***Worship and Liturgy***
Biblical basis, theology and history of worship; and structuring and leading different services (including worship, funeral and wedding services).

PS 323 ***Church Growth***
A study of why and how churches grow, with special focus on African Initiated Churches. This course has a research component.

PS 324 ***Counselling III***
Training leaders of local churches to counsel those infected and affected by HIV/AIDS.

Department of Theological Studies

TS 121 ***Doctrine of Scripture & God***
This course covers the personhood of God, his character, Fatherhood, majesty and other attributes, and the inerrancy, infallibility and authority of his written Word, the Bible.

TS 211 ***Doctrine of the Holy Spirit; doctrine of other Spirit Creatures***
A study of the person and work of the Holy Spirit from biblical, historical and theological perspectives; and a study of angels and demons, including Satan, and also spiritual warfare, with application to African traditional beliefs about evil spirits and ancestors.

TS 221 ***Doctrine of Christ and Salvation***
Building on foundational outlines covered in BS 111,121 and TS 121, this course studies the biblical teaching on: humanity as created by God and marred by sin, the person of Christ and his work of providing salvation and how this salvation is applied.

TS 222 ***Doctrine of Church and Last Things***
A study of the nature, life and ministry of the church as revealed in the Bible, and an introduction to the doctrine of eschatology, including a survey of positions taken by different evangelical groupings.

TS 311 ***Biblical and Systematic Theology***

A survey of the development of the church in Africa, with special focus on the role of the church in the political liberation and self-determination of African peoples.

CH 322 **Reformation: Lessons for Africa**

A study of the roots and fruits of the Reformation with a special interest in their relevance for South Africa and the rest of Africa.

CH 314 **Theology of Islam**

CH 323 **Islam in the Modern World**

In these courses learners study the key teachings of Islam from the Qu'ran, understand the impact of Islam in the societies where it has taken hold, reflect on Islam's global goals and impact on global politics, and develop some practical skills for reaching Moslems with the Gospel of Jesus Christ.

CH 313 **World Religions and Philosophies**

A survey of the world's major religions and philosophies, including secular humanism, and the implications for Christian mission.

CH 100, 200, 300 **Practical Mission**

This is a practical course in which learners and faculty annually join local churches for two four-day missions of evangelism and other ministry outreach to specific communities.

General Studies

CS 111/121 **Computer Skills (Part A & B)**

A general introduction to the world of computers, Windows and word-processing with hands-on learning. Learning to touch-type is also part of the course.

PE 111 / 121 **Practical English (Parts A and B)**

This course aims to develop competency in the English language and to teach skills which will enable learners to comprehend text and write in a way which will be required of them in their other courses.

LS 111/ 121 **Library Science**

A systematic overview of the Dewey Decimal System and why a method of classification is needed. Learners also gain technique and practice in finding, checking out and returning books, and in researching for academic and ministry assignments.

Fourth Year Courses (third-year courses of the BTh of Fort Hare University)

Full details of these courses can be obtained from the Registrar or the Prospectus of the Faculty of African and Democracy Studies, University of Fort Hare, P/Bag X1314, Alice, 5700.

TPT 211	Pastoral Care and Counselling in the African Context
TET 311	Morality in Christianity and Africa: Creative Encounter
TCH 311	Revivals, Revolutions and Missions
TNT 312	New Testament and Africa
TPT 221	Mission and Evangelism in the African Context
TCH 321	Modern Christian History
TST 321	Empowerment by Hope (Eschatology)
TNT 321	New Testament and Social Identity

REGULATIONS

Criteria for Graduating

On our programme certificates we signify that the Institute's requirements at the appropriate level in the following three areas have been satisfied:

Knowledge:

- A knowledge of the social and historical context, outline, themes and teachings of the whole Bible and of individual Bible books.
- A knowledge of what the Bible teaches on ethical and social issues, Christian Doctrine, Christian Heritage and Christian service within the South African and African cultural contexts.
- An understanding of and motivation and ability to fulfill Christ's Commission to disciple the nations.

Character:

- Development in personal knowledge of, relationship to and faith in the Lord Jesus Christ.
- Leading an exemplary, balanced and consistent spiritual life according to the teaching of the Bible.
- An attitude and ability to relate to other Christians in an interdenominational, multicultural community and to function effectively as a member of the Body of Christ.

Skills:

- The ability to study, analyse, communicate and apply Biblical texts, counsel from the teaching of the Bible, and perform the other pastoral duties of teaching, preaching, caring and leading.

It needs to be stressed that before graduation the learner must not only have satisfied requirements in the areas of knowledge and skills, but also in the area of spiritual character. Assessment in this area is done by the students, faculty and the leadership of the learner's local church.

Learner Assessment

1. Certificate in Christian Ministry (first year programme) :

In the first year there is a special assignment programme related to four of the courses, but designed to teach and inculcate skills, one at a time, needed for writing assignments, and then to provide practice and training in writing assignments. In the first and second semester courses related to the special assignment programme, the special assignment programme is worth 20% of the final mark, the rest of the continuous assessment is worth 30% of final mark, and the examination constitutes 50% of the final mark. In the remaining courses the final mark is arrived at through continuous assessment. Minor and major assignments are not required in the certificate programme (see below for length of minor and major assignments).

2. Diploma in Theology (second and third year programmes)

During each semester in the second-year programme the learner is to produce a major assignment in three courses. These assignments are to be 3 000 to 4 000 words long

and worth 50% of the final mark. There is also a mid-semester test worth 30% of the final mark, and continuous assessment worth 20% of the final mark in these three courses/modules.

In three other courses per semester in the second-year programme the learner is to produce a minor assignment (1 500 to 2 000 words) worth 30% of the final mark. There is also a written examination at the end of the semester on the semester's work worth 50% of the final mark, and continuous assessment worth 20% of the final mark. The remaining courses in the second-year programme are practical/field courses and are assessed differently.

In each semester of the third-year programme, the learner is to produce a major assignment in each of two courses of 5 000 to 6 000 words. In each semester in the other two courses the learner shall sit an examination based on the semester's work. The assignment and the examination are worth 50% of the final mark. Continuous assessment accounts for 20% of the final mark and a mid-semester test 30%. The remaining courses in the third-year programme are practical/field courses and are assessed differently.

3. Third-year of UFH's Bachelor of Theology (fourth year programme)

Assessment in these courses is determined by the University of Fort Hare.

No extensions will normally be given to the due dates of assignments. Late assignments are heavily penalized.

Each lecturer keeps a **register**. A minimum attendance of 85% is required (excluding sick leave certified by a doctor and compassionate leave granted by the relevant administration officer), and failure to meet this requirement will mean the course will need to be repeated when it is offered again. Special leave for church conferences may be granted on request, but will be treated as absence.

STUDENT SUPPORT SERVICES

The students are placed in small tutor groups and each group is allocated to a faculty member. This programme facilitates extra assistance with any aspects of the learner's training and problems they are experiencing. It is also for teachers/educators to play a more specific mentoring role in the lives of a few learners. The tutor is to meet with his/her group one period a week. The learner may request private time with the tutor whenever necessary/desired. Time is then to be arranged together to provide guidance and facilitate solutions to any serious problems and to provide necessary encouragement. The tutor is from time to time to privately approach each learner in his/her group to enquire specifically how s/he is faring with the training and progressing spiritually. Where weaknesses in coping with the workload, assignments, relationships, etc, are exposed, the tutor is to offer necessary advice and counsel and then monitor the situation. The tutor policy is meant to ensure that more personalised training is provided than can be provided in the classrooms.

When a major assignment is failed the librarian guides the learner in the library at set times in the rewriting of the assignment in the light of the teacher's comments

and further instructions. First-year learners are involved in a special programme that overlaps four courses that helps develop the necessary skills to write assignments.

All teachers/educators may be approached by their learners for additional and private assistance if required. One of the faculty members is a trained counsellor that is available by appointment for counselling when a learner requires such professional help.

The library is well stocked and run, and the librarian and faculty are available to aid students in using the library and in how to research and study more effectively.

XIII STUDENT SUPPORT SERVICES

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CODE OF CONDUCT AND DISCIPLINE

1. GENERAL

The underlying principle of institute discipline is that it's part of training or "making disciples." It is to be based on the relevant biblical principles. It must lead to self discipline in accord with Paul's injunction to Timothy: "discipline yourself unto godliness" (1 Timothy 4:7). All actions are to be based on the moral law summed up by our Lord Jesus Christ as the "first" and the "second" commandments, namely to love God and our fellow human-beings. From these two great principles all the Institute's rules are taken. In the absence of any written rules, the behaviour of every learner is to be assessed in the light of the demands made by these two commandments. Although the

disciplinary policy is not a policy the Institute wishes to have, it recognises that there can come a time when it might be needed. The Bible has many passages dealing with the discipline of God's people both corporately and individually. The goal is restoration and spiritual growth.

3. DISCIPLINARY STEPS

The following steps are to be taken in any case which requires disciplinary action:

- 1) The offending party is to be approached privately by an officer of the Institute concerning the offence. Officers are faculty members, other staff and the LRC. If the offending party responds positively to the admonition, then no further action is taken and the case is closed, never to be reopened.
- 2) If the offending party does not respond positively, the officer of the Institution issues a second warning in writing and this is noted in the records of the offending party.
- 3) If the offending party responds positively to this warning, no further action is taken and the case is closed, although the note remains in the learner's records.
- 4) If the offending party does not respond positively, the officer of the Institution will issue a second written warning, note it in the learner's records and call for a disciplinary hearing.
- 5) The offending party and the officer of the Institute will appear before the disciplinary committee who will hear the case and pass judgement which will be placed in the records of the offending party.
- 6) Should either the offending party or the official of the Institute be dissatisfied with the judgement, appeal can be made to the Board of the Institute which shall make a final and binding judgement.
- 7) The disciplinary committee shall consist of five (5) members, constituted as follows: the principal, the chairperson of the Learners' Representative Council (or deputy), a member of faculty, another officer of the Institute and the offending party's tutor.
- 8) The disciplinary committee is empowered to hand down the following sentences:
 - a) formal admonition;
 - b) disciplinary probation of not more than one (1) semester;
 - c) suspension of not more than two (2) semesters;
 - d) dismissal.
- 10) The disciplinary committee is to inform the learner's home church or fellowship and donor (if applicable) of the sentence handed down.

3. GROUNDS FOR DISMISSAL FROM THE INSTITUTE

The following reasons will constitute sufficient grounds for dismissal from the Institute:

- 1) Contravention of the purpose of the Trust Document of The Bible Institute Eastern Cape (to train Christians in the Word of God and in Christian ministry);
- 2) Behaviour which brings the Name of the Lord Jesus Christ into disrepute, such as immorality, criminal offences, etc;
- 3) Behaviour that causes division and/or the undermining/weakening of the work of the Institute;
- 4) for incurrigibility;
- 5) for non-payment of fees.

These grounds are sufficient for dismissal, but the Institute reserves the right not to act upon them, with the understanding that the Institute shall strive to act with consistency and equity.

APPLICATION PROCEDURE

Prospective learners are to complete an Application Form. On receipt of the completed form an interview will be arranged. Acceptance into the Institute is at the discretion of the Faculty.

BURSARY POLICY

On application a South African prospective learner may apply for a year's bursary using the Bursary Application Form if a problem with paying fees is anticipated. Seldom are full bursaries awarded. Fresh applications for a bursary are required every subsequent year because the learner's financial situation may have changed and because the previous year's marks and attitude to the training are taken into account. All tuition fees and boarding costs are to be paid yearly in advance by foreign students.

FEE STRUCTURE AND PAYMENT

Foundation Course in Christian Life & Ministry	R1 000 for the whole course, or R125 per subject
Certificate in Christian Ministry	R2 000 Registration Fee: R150
Diploma in Theology	R11 000 per year Registration Fee: R150
Bachelor of Theology	R11 000 per year Application Fee: R150 Registration Fee: R320

Notes:

- 1 Fees are payable in two equal installments, the first being due by the end of February and the second by the end of July.
2. In individual cases it may be possible to structure payments to suit a learner's/sponsor's needs. Please discuss with the Administrator and ensure that you have a written agreement before the fees are due.
3. Learners are responsible for their fees if not granted a bursary; and if granted a part-bursary they are responsible for their portion of the fees not covered by the bursary. Learners will have to leave the Institute if their fees are more than a semester behind.

CALENDAR

For Certificate, Diploma and Degree Programmes

1st Semester

14 January	-	16 January	Pastor's Conference
3 February	-	6 February	Orientation & Bible Expositions
10 February	-	27 March	Term 1 Teaching Programme
28 February			Graduation
30 March	-	3 April	Mission Week 1
6 April	-	20 April	Vacation
21 April	-	5 June	Term 2 Teaching Programme

2 May		BIEC Cultural Day
18 May		BIEC Day of Prayer
?		BIEC Fundraising Evening
10 June	- 24 June	Examination Period
26 June	- 28 June	Bless the Nations Mission Conference
29 June	- 3 July	Supplementary Examination Period
29 June	- 14 July	Vacation

2nd Semester

13 July		Orientation Day and Bible Expositions
14 July	- 18 September	Term 3 Teaching Programme
21 September	- 25 September	Mission Week 2
28 September	- 5 October	Vacation
6 October	- 30 October	Term 4 Teaching Programme
19 October		BIEC Day of Prayer
4 November	- 20 November	Examination Period
25 November	- 2 December	Supplementary Examination Period
23 November	- 1 February (2010)	Vacation
Mid-January 2010		Pastor's Conference

Coastal School Terms

Term 1	21 January	-	3 April
Term 2	15 April	-	26 June
Term 3	20 July	-	23 September
Term 4	5 October	-	11 December

Public Holidays Affecting BIEC Timetable

Tuesday 16 June* Youth Day

* No exams on this day

CONTACT DETAILS

For other information contact:

**The Registrar
Bible Institute Eastern Cape
16 Villiers Road
Walmer, 6070
Port Elizabeth
SOUTH AFRICA**

**Tel: (041) 581-3106
Fax: (041) 581-3106
e-mail: admin.biec@gmail.com**

<http://www.pechurchnet.co.za/bibleinstituteeastcape>

The Institute is registered with the Department of Education as a private higher education institution under the Higher Education Act, 1997. Registration Certificate No. 01HT03.

APPLICATION FORM

A. PERSONAL DETAILS

Surname: _____ First names: _____ Title: _____

Home Address: _____

Postal Code: _____

Postal Address: _____

Postal Code: _____

Telephone No.: _____ Cell No.: _____

ID No.: _____ E-mail Address: _____

Date of Birth: _____ Single/Married (include no. of children and their ages): _____

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B. CHURCH DETAILS

Name of Church/Denomination: _____

Church Address: _____

Church Telephone No : _____ Church E-mail Address: _____

Minister's Name: _____

Minister's Address: _____

Minister's Telephone No.: _____ Minister's Cell No.: _____

Minister's E-mail Address: _____

Your (applicant's) position and ministry in the church: _____

Please sign and date:

Signature

Date

Send application to:

**The Registrar
Bible Institute Eastern Cape
16 Villiers Road
Walmer, 6070, Port Elizabeth
SOUTH AFRICA**

